

Please send this completed request to Nelie Nkwemi, Technical Advisor, by e-mail at [nelie.nkwemi@stablex.com](mailto:nelie.nkwemi@stablex.com) at least two (2) weeks prior to visit.

---

Company name : \_\_\_\_\_  Visit  Audit

Expected date : \_\_\_\_\_ Time : \_\_\_\_\_

Audit questionnaire to complete :  No  Yes Required on : \_\_\_\_\_

Contact person : \_\_\_\_\_ Phone : \_\_\_\_\_

E-mail : \_\_\_\_\_

### VISITORS

Name	Title	First visit
<input type="checkbox"/> Mr <input type="checkbox"/> Ms _____	_____	<input type="checkbox"/>
<input type="checkbox"/> Mr <input type="checkbox"/> Ms _____	_____	<input type="checkbox"/>
<input type="checkbox"/> Mr <input type="checkbox"/> Ms _____	_____	<input type="checkbox"/>
<input type="checkbox"/> Mr <input type="checkbox"/> Ms _____	_____	<input type="checkbox"/>

### VISIT INFORMATION

Please indicate which person(s) / title(s) you wish to meet: \_\_\_\_\_

Which subjects would you like to discuss: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments : \_\_\_\_\_

\_\_\_\_\_

### SAFETY RULES

We will send you a specific document on safety rules for visitors with your visit confirmation. To help you plan your visit, please consider the following rules:

- Access to lab and plant are forbidden to pregnant and breast feeding women.
- Visitors suffering from allergies, vertigo or hyperventilation must immediately advise the person in charge of the visit. Certain restrictions could apply.
- If you wish to visit the plant, lab, maintenance or site, you will be required to wear closed flat shoes and pants. We will provide you with a safety helmet, a lab coat, safety glasses and steel toe overshoes.